

FAMILY



GUIDANCE
INCORPORATED

Winter-Spring 2011

Dear Friend,

We are currently accepting applications for Promise Camp employment. We are excited about the summer of 2011, because we know that God will transform the lives of many of the youth we serve. And, we want you to be a part of our team, to influence these children with the love of Christ. Enclosed you will find several items to review and complete.

1. **Application:** Please complete this in its entirety and to the best of your ability (preferably, within a week of receiving it). Note: the dates of summer camp are June 16– July 23 (June 15 for leadership staff). This includes staff training. For your convenience, if application has been received by mail, we have included a pre- addressed, postage-paid return envelope.
2. **Statement of faith:** We want you to thoroughly read and understand this. It contains what we believe to be the essentials of the Christian faith. You will need to sign it, stating that you agree and understand it. Return the statement of faith with your completed application.
3. **Pennsylvania child abuse history clearance- Act 33 form: PA residents only:** Complete your portion and mail it with your completed application. No need to worry about the fee; we will file it to the government. The clearance will be mailed to your home, and then you will have to send it to us. **Out of state residents:** Once hired, you will need to get a state background check from the state in which you reside (employment becomes official once we have this in hand). Send us receipts of payment, and we will reimburse any expenses.
4. **Camp brochure:** This gives you important information about working at Promise Camp, the dates camp will be held, and brief job descriptions. If you have any further questions please contact us.

Employment at Promise Camp of Family Guidance is a big commitment that should not be taken lightly. Please pray about this matter and talk with trusted family, friends, and mentors. The kids we serve are primarily from underprivileged single parent families, and we need staff members that are able to love these kids as Christ loves us.

Camp staff positions are filled on a rolling basis and as the Lord decides. If you have any questions, call us at 412.741.8550 x 101, or email varnone@familyguidance.net. We look forward to receiving your application soon.

In Christ,

Vince Arnone
Camp and Outreach Director



PROMISE CAMP

of Family Guidance

2011 Summer Application

“For I know the plans I have for you,” declares the LORD, “plans to prosper you and not to harm you, plans to give you hope and a future.”
Jeremiah 29:11

please print

Name: _____ Birthday: ____/____/____ t-shirt size: S M L XL XXL

Male or Female Social security # _____ - _____ - _____ email: _____

Home phone: _____ - _____ - _____ cell phone: _____ - _____ - _____ driver's lcn: _____ st: _____

Permanent (home) address: _____

city: _____ state: _____ zip: _____

Circle year in school: FRESH SOPH JUNIOR SENIOR GRAD | HIGH SCHOOL COLLEGE

College or University: _____ major: _____

Present (school) address: _____

city: _____ state: _____ zip: _____

School phone: _____ - _____ - _____ social networking or blog sites (ex: Facebook/Myspace): _____

How did you hear about Promise Camp? _____

PLEASE CHECK DESIRED POSITION(S)

- Male Program Director Female Program Director Operations Director Volunteer
 Counselor (18+) Junior Counselor (16+) Arts & Crafts Coordinator Other _____
 Head Cook Assistant Cook Support Staff

Dates of the summer are *6/16-7/23/2010* Do you have any conflicts? _____

Would you be interested in being a certified lifeguard? yes no

If yes, training will happen approximately *June 12 - June 15* are you available? yes no

Please describe your swimming ability: _____

INDICATE YOUR EXPERIENCE LEVEL IN THE FOLLOWING AREAS

1-experienced 2-some experience 3-interest, but no experience 4-no interest at all

SPORTS

- ____ Football
 ____ Basketball
 ____ Baseball
 ____ Soccer
 ____ Volleyball
 ____ Archery
 ____ Hockey
 ____ Frisbee
 other _____

PERFORMANCE/VIDEO

- ____ Drama
 ____ Dance [style] _____
 ____ Mime
 ____ Spoken word
 ____ Puppets
 ____ Improvisational skits
 ____ Video production
 ____ Preached Word
 other _____

MUSIC

- ____ Guitar
 ____ Bass
 ____ Keyboard
 ____ Drums
 ____ Singing
 ____ Rapping
 ____ Choir director
 ____ Running sound
 other _____

OUTDOOR EDUCATION

- ____ Fishing
 ____ Nature study
 ____ Tent camping
 ____ Canoeing
 other _____

ADVENTURE

- ____ Climbing
 ____ Ropes course
 ____ Team building

What other skills, areas of interest, silly human tricks do you have that will benefit your position at Promise Camp?

List any certifications that you have and the course giver (ex. CPR/First Aid — American Red Cross).

RELEVANT EXPERIENCE

List any past work, volunteer positions, and other ministry experiences:

<u>NAME OF ORGANIZATION OR MINISTRY</u>	<u>POSITION/RESPONSIBILITIES</u>	<u>DATES OF SERVICE</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

What experience do you have working with youth, and more specifically under-privileged youth?

Please describe a cross-cultural experience that you've had and how you felt about it.

FAITH

Why do you feel led to work at Promise Camp? What about this ministry excites you?

Church you currently attend: _____ How often? _____

Are you a part of a youth group, college fellowship, or Bible study? yes no

Please elaborate: _____

What does it mean to be a Christian?

What does the Bible mean to you?

What Scripture passage has particular significance to you? Please explain.

When have you seen the effects of prayer in your life?

What essentials of the gospel message would you share with someone who has never heard it?

LIFESTYLE

What is your position and/or experience with:

<u>Tobacco</u>	<u>Alcohol</u>	<u>Illegal drugs</u>	<u>Premarital sex</u>	<u>Homosexuality</u>

Have you ever been convicted of, or plead guilty to any felony or misdemeanor? yes no
If yes, please explain:

REFERENCES

List three adults (other than family or high school/college friends) whom we can contact as a character reference. At least one of them should be a minister.

1. Name: _____ years known: _____

Email: _____ phone: _____ - _____ - _____

Describe your relationship with them: _____

2. Name: _____ years known: _____

Email: _____ phone: _____ - _____ - _____

Describe your relationship with them: _____

3. Name: _____ years known: _____

Email: _____ phone: _____ - _____ - _____

Describe your relationship with them: _____

AUTHORIZATION

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed to give you any and all information concerning my previous employment and any information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

Also, I, the undersigned, authorize Family Guidance, Inc. to process criminal background checks and child abuse clearances for the purposes of employment or volunteer service. I affirm that all of the information that I have provided on these documents is voluntary and accurate. I give permission for Family Guidance to review and investigate all statements and information contained on, and results from, such background checks, and I release Family Guidance, Inc. from all liability for any damage that may result from utilization of such information."

Signature: _____ Date: ____/____/____

PLEASE MAIL COMPLETED APPLICATION TO:
Vince Arnone | Family Guidance, Inc. | 307 Duff Road | Sewickley, PA 15143
Questions or concerns, please call 412-741-8550, ext. 101 or email: varnone@familyguidance.net



STATEMENT OF FAITH

- The Bible is the inspired Word of God, the complete written record of His supernatural revelation of Himself, absolute in its authority, final in its content, and without any errors in its teaching as originally given.
- All in their natural state are lost, alienated from God, spiritually dead: All have sinned, and fall short of the glory of God. (Romans 3:23)
- Salvation is by grace, a free gift of God, through faith in Jesus Christ, who died for our sins according to the Scriptures (I Cor. 15:3). Those who thus receive Christ by faith have their sins forgiven (Eph. 1:7), their hearts cleansed (Acts 15:9), are born of the Spirit, become children of God (John 1:12-13), and are made new creatures in Christ (II Cor. 5:17).
- God is one God who reveals Himself in three persons: Father, Son, and Holy Spirit. Jesus Christ, as the Scriptures affirm, is the Son of God and Son of Man, was born of a virgin, and is Himself very God. The scriptures also declare the deity and personality of the Holy Spirit.
- Jesus Christ rose from the dead in the same body that was laid to rest in the tomb (John 20:25-27); He ascended to the right hand of the Father, and will personally (Acts 1:11, I Thess. 4:16), bodily, and visibly (Matt. 26:64, Rev. 1:7) return to earth in power and glory.
- We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life (I Cor. 15:53, Phil. 3:21), and they that are lost unto the resurrection of judgment (John 5:28-29).
- Christians, born of the Spirit, are to live the obedient and abundant new life in the present power of the Spirit. If we live by the Spirit, by the Spirit let us also walk. (Gal 5:16-25, Col. 2:6).
- We believe in the spiritual unity of believers in our Lord Jesus Christ.

I have read the Statement of Faith carefully and prayerfully. My signature below confirms my agreement with this statement. I understand that, if at any time my views should change in such a way as to conflict with this statement, I may be required to resign my position.

I also understand that the objective of Family Guidance, Inc., is to help children and families to know Christ and to grow into the people He desires them to be. In so doing, I realize that it will be necessary to work in harmony with people from various denominations and backgrounds. This may mean avoiding debates on controversial subjects, whether political, social or religious (i.e., modes of baptism, speaking in tongues, divine healing, etc.) if such debates are likely to cause confusion or disunity.

signed

date

PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE

COMPLETE SECTION 1 ONLY. PRINT CLEARLY IN INK. ENCLOSE \$10.00 MONEY ORDER ONLY. PAYABLE TO DEPARTMENT OF PUBLIC WELFARE. DO NOT SEND CASH OR PERSONAL CHECK.

SEND TO CHILDLINE AND ABUSE REGISTRY, DEPARTMENT OF PUBLIC WELFARE, P.O. BOX 8170 HARRISBURG, PA 17105-8170

APPLICATIONS THAT ARE INCOMPLETE, ILLEGIBLE OR RECEIVED WITHOUT FEE WILL BE RETURNED UNPROCESSED. IF YOU HAVE QUESTIONS CALL 717-783-6211

CHILDLINE USE ONLY

DATE RECEIVED BY CHILDLINE

SECTION I APPLICANT IDENTIFICATION

IN THIS SPACE PRINT APPLICANT'S FULL NAME AND ADDRESS (DO NOT USE INITIALS)

NAME _____
 STREET _____
 CITY, STATE _____
 ZIP CODE _____

SOCIAL SECURITY NUMBER		
AGE	DATE OF BIRTH	DAYTIME PHONE NO.
SEX <input type="checkbox"/> M <input type="checkbox"/> F	COUNTY YOU LIVE IN	

PREVIOUS NAMES USED SINCE 1975 (Include Maiden Name, Nicknames, Aliases)

1. (FIRST, MIDDLE, LAST)	2. (FIRST, MIDDLE, LAST)	3. (FIRST, MIDDLE, LAST)
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PURPOSE OF CLEARANCE (Check ONE block ONLY)

CHILD CARE
 VOLUNTEERS - A copy of your **PROCESSED** "Request for Criminal Record" (Form SP4-164) must be attached. Out-of-state residents must also attach a copy of their **PROCESSED** FBI clearance (Form FD-258).
 CWEP (Community Work Experience Program Participant)

FOSTER CARE
 _____ SIGNATURE OF CAO REP _____ CAO PHONE NO.

ADOPTION

SCHOOL

PREVIOUS ADDRESSES SINCE 1975 (Attach additional pages if necessary)

1. _____
 2. _____
 3. _____
 4. _____

HOUSEHOLD MEMBERS (List everyone who lived with you at any time since 1975 to the present)

NAME (First, Middle, Last) Do not use initials.	RELATIONSHIP	PRESENT AGE	SEX
1.			
2.			
3.			
4.			
5.			
6.			

I certify that the above information is accurate and complete to the best of my knowledge and belief and submitted as true and correct under penalty of law (Section 4904 of the Pennsylvania Crimes Code).

Applicants are required to show the Administrator the original document. Administrators are required to keep a copy of this child abuse history record on file. Any person altering the contents of this document may be subject to civil, criminal or administrative action.

 APPLICANT'S SIGNATURE

 DATE

DO NOT WRITE IN THIS SECTION - CHILDLINE USE ONLY

SECTION II RESULTS OF HISTORY CHECK

APPLICANT IS NOT LISTED IN A REPORT OF CHILD ABUSE OR A REPORT FOR SCHOOL EMPLOYEE.
 APPLICANT IS LISTED IN A REPORT OF CHILD ABUSE OR A REPORT FOR SCHOOL EMPLOYEE (SEE BELOW).

STATUS OF REPORT	DATE OF INCIDENT	STATUS OF REPORT	DATE OF INCIDENT
1.		3.	
2.		4.	

 VERIFIER

 DATE

 VERIFIER'S SUPERVISOR

 DATE

DO NOT WRITE IN THIS SECTION - CHILDLINE USE ONLY

SECTION III

VOLUNTARY CERTIFICATION FOR CHILD CARE SERVICES

_____ has requested a certification which includes a clearance of his/her name against the child abuse, school employee, and criminal history reports.

The results of the child abuse and school employee report clearances are listed in Section II on the reverse side. The results of the criminal history reports are listed below. Out-of-state residents must have criminal history clearance from both the Pennsylvania State Police and the FBI. The voluntary certification may be obtained every two years.

It is the responsibility of parents and guardians to review this information to determine the suitability of the applicant as a substitute caregiver.

PENNSYLVANIA CHILD ABUSE HISTORY CLEARANCE

- Applicant is named as the perpetrator of a "Founded" child abuse or school employee report which occurred in the last five years.
- Applicant is named as the perpetrator of a "Founded" child abuse or school employee report which occurred over five years ago.
- Applicant is named as the perpetrator of an "Indicated" child abuse or school employee report.
- Applicant is not named as the perpetrator of any child abuse or school employee report contained in the Statewide Central Register.

PENNSYLVANIA STATE POLICE CLEARANCE

- Record exists and contains convictions which prohibit hire in a child care position. Report attached.
- Record exists, but convictions do not prohibit hire in a child care position. Report attached.
- Record exists, but no convictions are shown. This does not prohibit hire in a child care position. Report attached.
- No record exists. Report attached.

FBI CLEARANCE

- Record exists and contains convictions which prohibit hire in a child care position. Report attached.
- Record exists, but convictions do not prohibit hire in a child care position. Report attached.
- Record exists, but no convictions are shown. This may not prohibit hire in a child care position. Report attached.
- No record exists. Report attached.
- No FBI clearance required.

VERIFIER

DATE

VERIFIER'S SUPERVISOR

DATE